

Local Partnership Implementation Practices Team Summary

Tally your team's overall implementation. Ask each team member how they scored action.

A. Establish process/logistics for day-to-day collaboration with schools.	<i>In Place?</i>
1. VR staff have a point of contact at the school(s) to assist with day-to-day logistics.	—
2. VR staff have developed a consistent schedule at the school(s) and it has been communicated to school staff and students, as appropriate.	—
3. VR staff work in collaboration with school staff to schedule regular times (e.g. teacher meetings, cross-agency trainings, etc.) to share information about the value and benefit of VR services.	—
4. VR staff have established school check-in procedures, internet access and a regular place to meet with students in each school.	—
B. Develop Pre-ETS referral process.	<i>In Place?</i>
1. VR staff and school have developed a referral process for student with disabilities for Pre-ETS or other VR services that is workable for VR and schools.	—
2. There is a process to provide easy to understand information and materials about VR to students and their families.	—
3. There is a process in place to obtain parental consent and other necessary documents, as appropriate, for students to participate in Pre-ETS, as well as other needed documents.	—
4. A shared process or form has been developed to track paperwork receipt, student connections to VR programs, and eligibility decisions.	—
C. Ongoing coordination of transition services/Pre-ETS.	<i>In Place?</i>
1. VR and school staff have identified a range of community agencies/services available to students:	—
2. VR and school staff have identified strengths and gaps in services through Community Resource Mapping.	—
3. VR and school staff have outlined how the coordination of services will be developed.	—
4. VR and school staff have processes in place to coordinate, document and share individual student progress.	—

D. Establish annual goals and evaluate progress.	<i>In Place?</i>
1. VR and school staff meeting on a regular basis for planning, (i.e. fall, spring, etc.)	—
2. VR and school staff establish annual goals to improve their collaboration and coordination of services, including pre-employment transition services.	—
3. VR and school staff meet on a regular basis to discuss progress toward goals.	—
4. Using data-based decision-making, VR and school staff adjust goals, as appropriate.	—

What are common *NEEDS* across areas?

Which sections of the chart (A, B, C, D) do you want to start working on?